E_MITRA KIOSK USER MANUAL

FOR

ELECTRICAL INSPECTORATE DEPARTMENT APPLICATION

1. Login with Emitra Credentials. Login URL: <u>https://sso.rajasthan.gov.in</u>

Find below related screen



2. After successful login, You will able to see below screen, Where user need to click option 'E-MITRA NEW'

-	RAJASTHAN SINGLE SIGN-ON (SSO GOVERNMENT OF RAJASTHAN)) 2.9		Č	SSOTESTKIOSK1			
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8	E-MITRA NEW E-MITRA NEW (UAT)	BAZAAR	E-MITRA REPORTS	PHED WATER CONNECTION				
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javascrip	t:doPostBack('ctl00\$cpBody\$dlActiveApps\$ctl00\$lnkApps'	.")	T&C, Govt. of Rajasthan.	All Rights Reserved.	Release Notes (Last Release Da	te:30-10-2015)		

3. After click option 'E-MITRA NEW', you will able to see below screen where user needs to click option 'Utility' sub menu under Service menu



- 4. After click the option 'Utility', able to see below screen. Here you can search EID related service.
 - **1.** Fresh Registration of Wireman-Supervisor-Contractor in EID Application This service use for New Wireman/Supervisor/Contractor Application form filling.
 - 2. Migration of Wireman-Supervisor-Contractor in Electrical Inspectorate Department Application

This option user for offline Wireman/Supervisor/Contractor form filling, to convert offline to online EID Application.

Find related screen below

Fresh Registration of Wireman-Supervisor-Contractor in EID Application screen below:

Governm Bepartment of Inform	nent of nation Tecl	of Rajasthan chnology & Communication Register 7891005921, 7891005922, 0141-2221424, 0141- 2221425 service.emitra@rajasthan.gov.in Metpdesk.emitra@rajasthan.gov.in tility.emitra@rajasthan.gov.in	L-mitra Effective Governance Better Citizen Services
		* # * 🖪	SSOTEST KIOSK LSPKIOSKADMIN -
B Home	<	Hashboard > Services > Avail Service > Utility	
nbox Inbox	<		
C Financial	<		
Services	<	C Avail Service	<
Citizen Registration		fresh	Advance Search
Incomplete Transactions		Fresh Registration of Wireman-Supervisor-Contractor in EID Application(ईआईडी आवेदन में वायरमेन सुपरवाइजर ठेकेदार का नया पंजीकरण)	
Receipt Reprint			
Service Workflow			
Certificate Authentication			
Verify Pending Transaction	ons		
Avail Service	<		
Utility			
Application			
Report	<		
🌢 User Management	<		
Inventory Mangement	<		
📕 Tool Management	<		

Migration of Wireman-Supervisor-Contractor in Electrical Inspectorate Department Application screen below:

Governme Bepartment of Inform	ent o ation Tec	f Rajasthan Register 7891005921, 7891005922, 0141-2221424, 0141- Complaint 2221425 chnology & Communication ≧ helpdesk.emitra@rajasthan.gov.in ≧ helpdesk.emitra@rajasthan.gov.in	Effective Governance Better Citizen Services
🚳 Home	. ¢.	Dashkaard - Canisas - Avail Canisas - Hills	
🚯 Inbox	<	m Dashudalu / Services / Avail Service / Ounity	
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Citizen Registration		Mig	Advance Search
Incomplete Transactions		Migration of Wireman-supervisor-Contractor in Electrical Inspectorate Department Application(इलेक्ट्रिकल इंस्पेक्टरेट विभाग के आवेदन में वायरमेन-पर्यवेक्ष	क-ठेकेदार का प्रवासन)
Receipt Reprint			
Service Workflow			
Certificate Authentication			
Verify Pending Transaction	ns		
Avail Service	<		
Utility			
Application			
Report	<		
🎍 User Management	<		
Inventory Mangement	<		
🗲 Tool Management	<		

5. After select the given any option, able to see below screen, Click 'OK' button for proceed.

werte wet	Governmer Department of Informatic	nt Of on Tech	Rajasthan nology & Communication	Register Complaint 7891005921, 7891005922, 0141-2221424, 0141- 2221425 Service emitre/Period 2221425 Service emitre/Period Complaint	e-mitra Effective Governance Better Citizen Services
				Are you sure you want to redirect to Third Party Portal?	
👪 Hon	ne	\$	Dashboard > Service		
🖪 Inbo	X	¢		Cancel OK	
🖨 Fina	ancial	¢	SERVICES		
🗢 Sen	vices	é	☑ Avail Service		
Citi	izen Registration		Fresh Degistratio	n of Miraman Sumaninan Contractor in SID Application(\$3.0	Advance Search
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Rei	ceipt Reprint				
Ser	rvice Workflow		Search Result		
Cer	rtificate Authentication				
Ver	rify Pending Transactions			Get Bill Details Reset	
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	Application				
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👗 Use	er Management	<			
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6. After click on the 'OK' button, user is able to see below screen, where user needs to insert Applicant SSOID and click 'Verify SSO' button, for verify the inserted SSOID.

Government of Rajasthan	
	EMITRA KIOSK Applicant SSO (d:
	Back To SSO Verify SSO
kanji Ki Sird-Udar	Department of Information and Technology C-Scheme, Jaipur-302006 Contact No. 0141-1234567m Sikar Lidwana Didwana Lidwana Lidwana Lidwana Lidwana
B B Bladding Alaisalmer Alaisalmer Bladding Chandler Bladding Bladdin Bladding Bladdin Bladding Bladdi	ectrical Inspectorate Portal 2017 All rights reserved Sitemap Legal Contact Bl City Khingan Rhingan Rhingan Rhingan Rhingan Rhingan Rhingan Rhingan

7. After successful verification, user is able to see below 'EMITRA KIOSK' screen, Where user needs to choose Applicant Type form the given 'Type' drop down box.

Find related screen below:

Government of Rajasthan	
	EMITRA KIOSK
	Applicant SSO Id:
	PURUSHOTTAM4903
	Applicant Details:
	PURUSHOTTAM SALWI, - RAVASTHAN
	Туре:
	Choose an option
	Choose an option
	Wireman Cinema Operator Supervisor(Electrical class A) Supervisor(Electrical class B) Supervisor(Mine) Chartered Electrical Safety Engineer Contractor Class-A Contractor Class-B Contractor Class-C Contractor De D
Kanji Ki Sirde Us	Contractor class-D Performance Department of Information and Technology ar C-Scheme, Jaipur-302006 Contact No- 0141-1234567, Sikar Alwar

8. After that user is provided with radio button which is related to Application type 'Fresh' or 'Migration', After select the correct option click 'continue' button.

Note: Here you need to select same option which you select after utility. If it will differ you can't able to proceed next step.

EMITRA KIOSK Applicant SSO Id: PURUSHOTTAM4903 Applicant Details: PURUSHOTTAM SALWI, - RAJASTHAN Type: Wireman Please select a option: @ FRESH MIGRATE Back To SSO Venty SSO Continue	Government of Rajasthan		
Applicant SSO Id: PURUSHOTTAM4903 Applicant Details: PURUSHOTTAM SALWI, - RAJASTHAN Type: Wireman Please select a option: • FRESH MIGRATE Back To SSO Ventry SSO Continue		EMITRA KIOSK	
PURUSHOT TAM4905 Applicant Details: PURUSHOTTAM SALWI, - RAJASTHAN Type: Wireman ▼ Please select a option: ● FRESH ● MIGRATE Back To SSO Ventry SSO Continue		Applicant SSO Id:	
PURUSHOTTAM SALWI, - RAJASTHAN Type: Wireman Please select a option: Image: The SSO Back To SSO Verify SSO Continue		Applicant Details:	
Wireman Please select a option: FRESH MIGRATE Back To SSO Verify SSO Continue		PURUSHOTTAM SALWI, - RAJASTHAN Type:	
Please select a option:		Wireman	
Back To SSO Venify SSO Continue		Please select a option: FRESH	
		Back To SSO Venify SSO Continue	
Capter ⁰ Napasar ^{bernaar} Department of Information and Technology _{sar} C-Scheme, Jaipur-302006 ^{color} Contact No- 0141-1234567 _{un} Sikar Alwar		Gaper Rapasar Benaar Bena Gontar Benaar Bena	

After selecting the correct option FRESH/MIGRATION and click the 'Continue' button, able to see below EID Screen for form filling.

9. Click the ' Menu' button



10. After clicking on the 'Menu' button, user is able to see below screen with 2 options 'Fresh App' and 'Manage Profile', user needs to click on 'Manage Profile'.



11. After clicking on the 'Manage Profile' find below 'Manage Profile' form, user needs to fill all the detail accordingly and submit the form.

Note: Below form is related to Fresh wireman application, when you chose option Supervisor, or Contractor form will be different accordingly, but process will be same.

Electrical Inspectorate		MANAGE (s Applica wireman's Comp (Please Tick	PROFILE(FORM-A) ee rule 9(1)) thion for the (Grant) of etency to work/Permit to work v whichever is applicable)
i Personal Details	And Home > Manage Prome(Form-A)		wercome PORUSHUT TAM4905 G Back 10 SSO Signout G
	Personal Details		
😴 Educational Dataile	Aadhar Number*	OTP	
			Send OTP Verify OTP
+ Medical Certificate	Applicant's Name*		
Nattachments	First Name	Middle Name	Last Name
Submission	Eathor's Name	Applicant's Data of high #	Empile
Upload photo	Father's Name	Applicant's Date of orth	Email ¹
	Full Postal Address * House No	Street/Lane	Area(Block/Ward Panchayat)
	City/Town/village(Tehsil)	District	State
No File Choose	Pincode	Mobile Number*	Landline Number
	Work Experience		

- 12. After successful 'Manage profile' form submission. In below screen, User Needs to Click 'Fresh App'->'Permit To Work' for related application form fee payment.
- 13. After complete the payment process applicant will get mail or message on the given mailed or contact no.

Note: Applicant Mail id and contact no should be correct, because applicant will get related the the update on the same.


