

USER MANUAL

Of

Credit Scheme Loan application through e-Mitra

Introduction

There are various credit scheme launched by the State & Central govt. These application form will be filled and initiate by the e-Mitra Kiosk. Presently there are following schemes available through e-Mitra

1. Bhamasah Rojgar Sirjan Yojna
2. MUDRA
3. SC/ST PoP

Authorized Access

URL : <https://sso.rajasthan.gov.in>

User ID : eMitra User ID

Password: eMitra Password

1. Login Screen : Landing page of e-Mitra Portal

a) Please enter your e-Mitra User ID and Password

10.68.250.34 x Mail - syedghil x Inbox (11) - uz x AuthMIS | Desi x About Authen x UIDAI Home x how to replac x how to make x www.kotak.co x Rajasthan Sing x

Secure | https://sso.rajasthan.gov.in/signin

Rajasthan Single Sign On 2.0
One Identity for all Applications

ENG हिन्दी

GoTrust SECURED 04/7/19 11:00 AM

© DOIT&C, Govt. All Rights Reserved. could be mandatory for all govt. employees to have either AADHAAR or BHAMASHAH ID updated in SSO profile. w.e.f. 01 March, 2017, Designation based SSOIDs should not be used for Login/ Sign-in.

11:00 AM 04-Sep-17

b) Please enter OTP or Biometric as in given screen

AADHAAR AUTH/ EKYC

Aadhaar ID (UID)* XXXX-XXXX-8799

Authentication Type* ☐ BIOMETRIC ☒ OTP

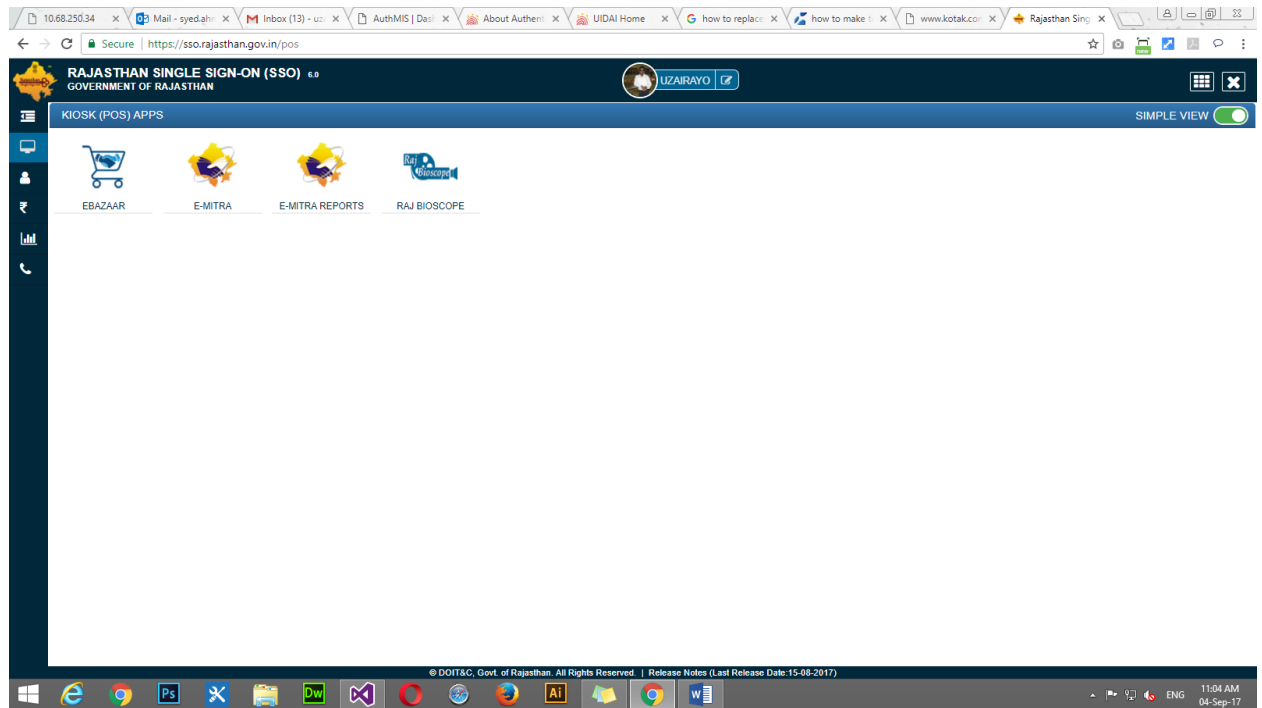
OTP (One Time Password)* Enter One Time Password

☒ I have no objection to the UIDAI sharing information provided by me to the UIDAI with agencies engaged in delivery of welfare services.

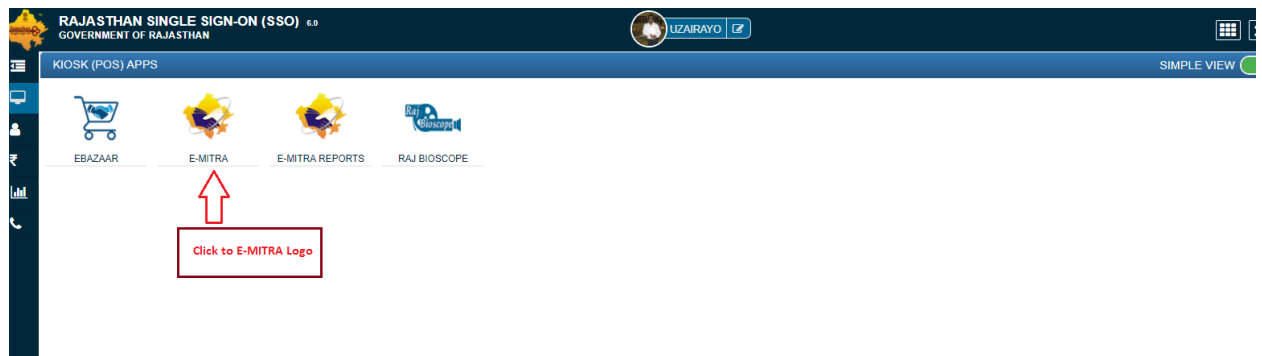
 **Validate OTP** **Cancel**

helpdesk.sso@rajasthan.gov.in
0141-5153222 Ext. 23717 (Weekdays from 10 AM to 6 PM)

c) After successful Authentication through OTP/Biometric following screen will be appear



d) Click to E-MITRA Logo



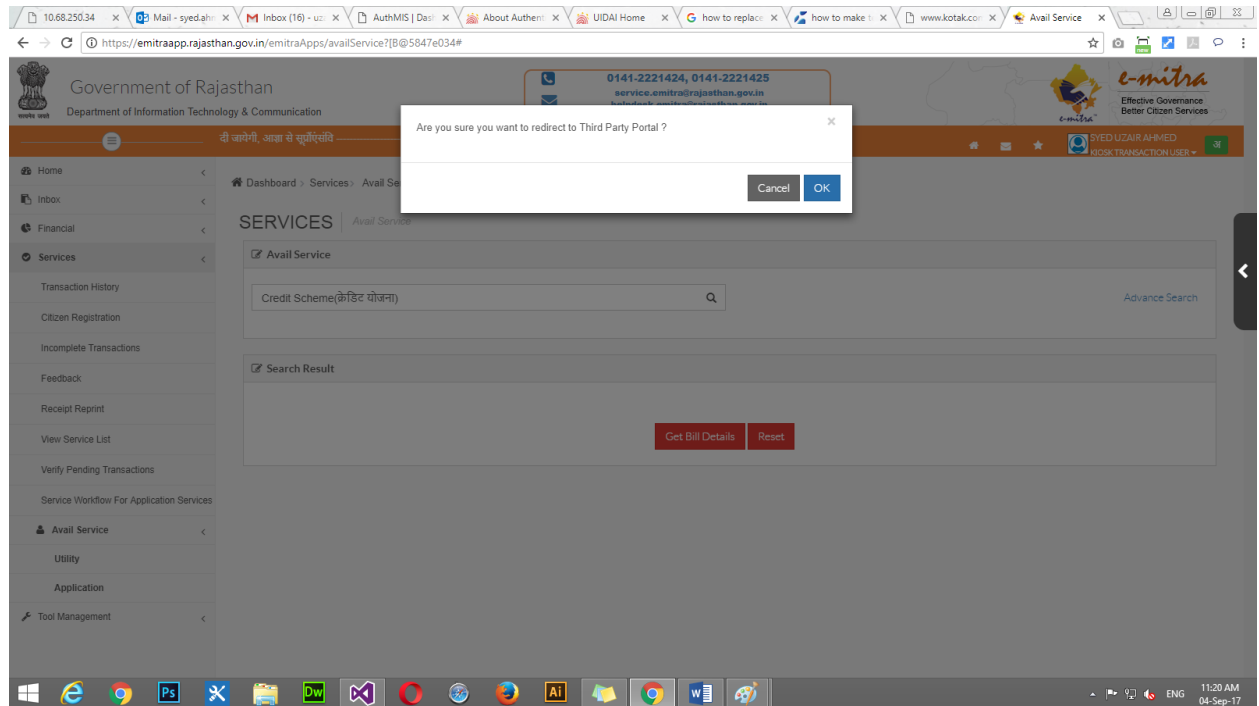
e) After click on E-MITRA following screen will be appear. Now select Utility under services

The screenshot shows the E-MITRA dashboard for the Government of Rajasthan. The header includes the government logo, contact information (0141-2221424, 0141-2221425), and the user's name (SYED UZAIR AHMED). The dashboard displays a welcome message and a list of services. The 'Services' menu is open, showing 'Utility' and 'Application'. The 'Utility' service is selected, and the 'Credit Scheme' is highlighted in the 'Services' list.

f) Type Credit in TEXT BOX and select Credit Scheme as given below screen

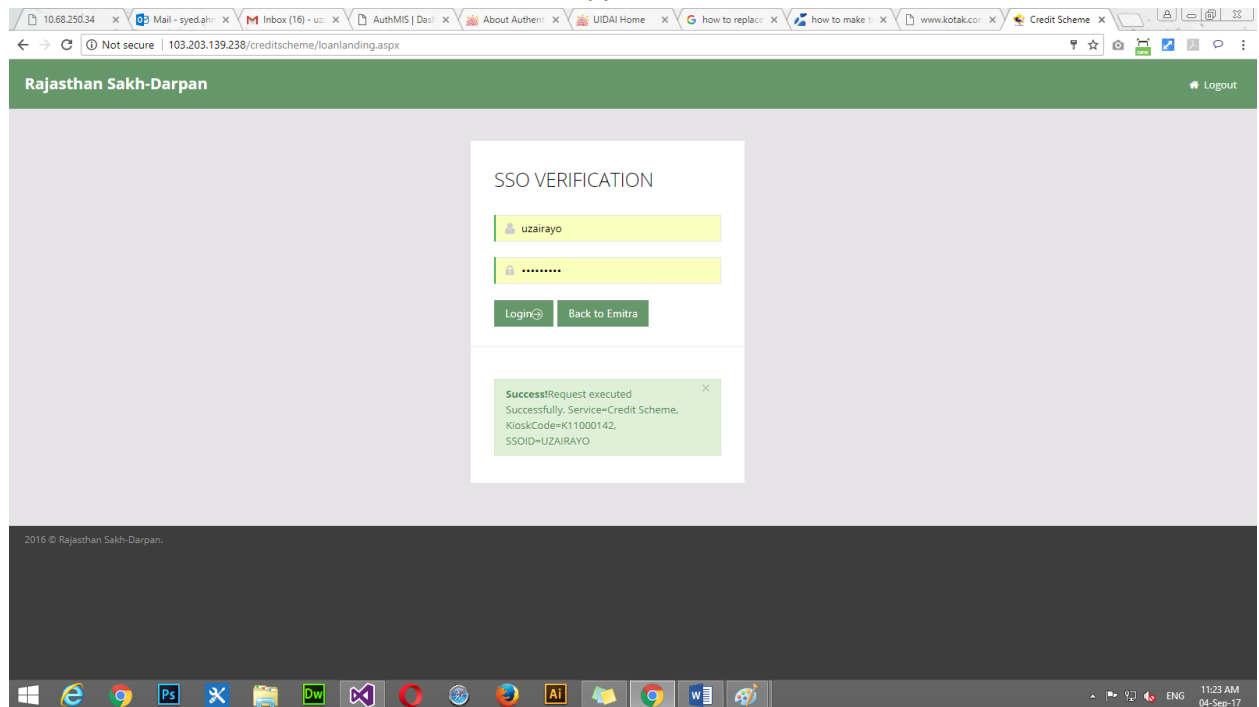
The screenshot shows the 'Avail Service' page on the E-MITRA dashboard. The 'Services' menu is open, and the 'Avail Service' option is selected. A search box is present, and the text 'credit' has been entered. The search results show 'Credit Scheme(क्रेडिट योजना)' as the selected option.

g) Click on OK button to redirect page on Credit Scheme portal

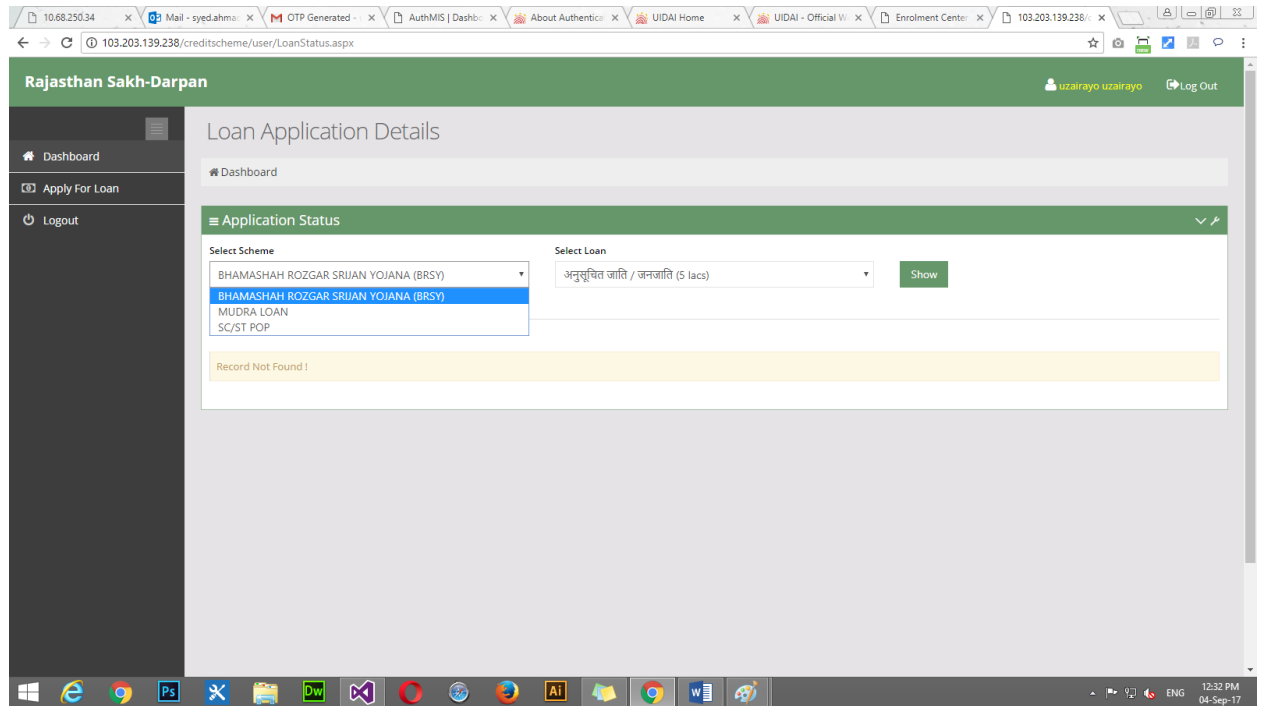


2. SSO Verification of Applicant

a) Please enter SSO USERID and Password of loan applicant.



- b) After successful verification following Dashboard screen will be appear with Scheme Name and Loan. User able to search the previous applied loan.



- c) For Loan Application click on “Apply for Loan” link which appear left side in the screen



d) Select Scheme from the dropdown box

Rajasthan Saksh-Darpan uzairayo uzairayo Log Out

Credit Schemes Loan Application

[Home](#) > [Apply For Loan](#) >

Select Loan Scheme & Bank

Select Scheme
BHAMASHAH ROZGAR SRIJAN YOJANA (BRSY) ▼
--Please Select--
BHAMASHAH ROZGAR SRIJAN YOJANA (BRSY)
MUDRA LOAN
SC/ST POP

Select Loan
--Please Select-- ▼

District
Ajmer ▼

Select Branch
--Please Select-- ▼ Apply

e) Select Loan from dropdown box

Select Loan Scheme & Bank

Select Scheme
BHAMASHAH ROZGAR SRIJAN YOJANA (BRSY) ▼

Select Bank
--Please Select-- ▼

Select Loan
--Please Select-- ▼
--Please Select--
अनुसूचित जाति / जनजाति (5 lacs)
पंजीकृत बेरोजगार (5 lacs)
महिला (2 lacs)
शिक्षित बेरोजगार महिला (5 lacs)

Select Branch
--Please Select-- ▼ Apply

f) Similarly select Bank Name, Branch and District from dropdown box and click on Apply Button

Select Loan Scheme & Bank

Select Scheme
BHAMASHAH ROZGAR SRIJAN YOJANA (BRSY) ▼

Select Bank
STATE BANK OF INDIA ▼

Select Loan
पंजीकृत बेरोजगार (5 lacs) ▼

District
Ajmer ▼

Select Branch
Foy Sagar , Ajmer फाय सागर रोड अजमेर ▼ Apply

info! IFSC code for branch is : SBIN0032366

g) After click on Apply button related scheme form will be open as given below

SCHEME NAME: BHAMASAH SIRJAN YOJNA LOAN NAME: Panjikrit Berojgar Yojna (5 Lacs)

The screenshot shows the 'Rajasthan Sakh-Darpan' web application. The top navigation bar includes 'uzairayo uzairayo' and a 'Log Out' button. The left sidebar contains 'Dashboard', 'Apply For Loan', and 'Logout'. The main content area is titled 'Loan Apply' and features a tabbed interface with 'Business Information' selected. The form fields are as follows:

Business Information	
Select Bank STATE BANK OF INDIA	Select Branch Foy Sagar , Ajmer फ़ॉय सागर रोड अजमेर
Name Of Enterprise [Text Field]	Select Constitution Proprietary
Current Address [Text Field]	District Ajmer
Business Premises --Please Select--	PinCode [Text Field]
Telephone No [Text Field]	Mobile No [Text Field]
Date Of Commencement [Text Field]	Email [Text Field]
Business Activity Existing [Text Field]	Business Activity Proposed [Text Field]

There are five tab used to fill the information of loan applicant

1. Business information : First tab is business information tab. Enter the business related information of Loan applicant
 - a) Enterprise Name
 - b) Constitution
 - c) Current Address
 - d) District
 - e) Pincode
 - f) Business Premises
 - g) Telephone No
 - h) Mobile No
 - i) Email
 - j) Date Of Commencement
 - k) Business Activity Existing
 - l) Business Activity Proposed
 - m) Is Unit Registered
 - n) If Registered (Please mention: Registration no. And the Act under which registered)
 - o) Udyog Aadhaar Registration No.
 - p) Registered office Address
 - q) Social Category
 - r) If Minority Community

2. Back Ground Information: This is second tab.

- a. Enter the back ground information AND Photograph of loan applicants. After fill the required filed click on “Add Row” button. If more than one applicants please fill similar information of each applicants in same form and click on “Add Row” button

Rajasthan Saksh-Darpan uzairayo uzairayo Log Out

Business Information **Background Information** Associate Concerns and Nature Credit Facilities Past Performance / Future Estimates CHECK LIST

Loan Apply

Background Information of Proprietor

Name Syed Uzair Ahmed Mobile 1111111111 Email uzairayo@gmail.com Date of Birth 10/11/1980 Gender Male

Qualification Post Graduate Activity Experience 5 Residential Address 45/115 Kiran Path, Mansarovar

Photo no image Select image

Declaration

☒ I/We hereby certify that all information furnished by me/us is true, correct and complete. I/We have no borrowing arrangements for the unit except as indicated in the application form. There is/are no overdue / statutory dueowed by me/us. I/We shall furnish all other information that may be required by Bank in connection with my/our application. The information may also be exchanged by you with any agency you may deem fit. You, your representatives or Reserve Bank of India or Mudra Ltd., or any other agency as authorised by you, may at any time, inspect/ verify my/our assets, books of accounts etc. in our factory/business premises as given above. You may take appropriate safeguards/action for recovery of bank's dues.

Add Row Click on Add Row Button

- b. Fill the ID proof and Address Proof information of each applicants and click on “Add new Row” button.

S.No	ID Proof	ID Proof No	Address Proof	Address Proof No	Pan/DIN No.	Relationship with the officials/ Director of the bank if any	
1	Voter's ID Card		Recent Telephone Bill				Delete
							Add New Row

3. Associate Concerns and Nature of Association. This is the third tab of application. please fill the concerns details with bank loan.

Business Information Background Information **Associate Concerns and Nature** Credit Facilities Past Performance / Future Estimates CHECK LIST

Loan Apply

Names of Associate Concerns and Nature of Association

S.No	Names of Associate Concern	Address of Associate Concern	Presently Banking with	Nature of Association Concern	Extent of Interest as a Prop./Partner/ Director or Just Investor in Associate Concern	
1			AU SMALL FINANCE BANK LIMITED		Proprietor	Delete
						Add New Row

Banking/Credit Facilities Existing: (In Rs.)

S.No	Type of Facilities	Presently Banking with	Limit Aailed	Outstanding As on	Security lodged	Asset classification status	Customer ID	
1	Savings ...	AU SMALL FINANCE BANK LIMITED						Delete
								Add New Row

It is certified that our unit has not availed any loan from any other Bank / Financial Institution in the past and I/we am/are not indebted to any other Bank / Financial Institution other than those mentioned in column no. E above.

4. Credit Facility

Dashboard
Apply For Loan
Logout

Business Information
Background Information
Associate Concerns and Nature
Credit Facilities
Past Performance / Future Estimates
CHECK LIST

Loan Apply

Credit Facilities Proposed:(In Rs.)

S.No	Type of Facilities	Amount	Purpose for which Required	Details of Primary Security Offered (with approx. value to be mentioned)	
1	Cash Credit				Delete
Add New Row					

In case of Working Capital: Basis of CashCredit Limit applied:(In Rs.)

S.No	Financial Year	Sales	
1	2014-2015		Delete
Add New Row			

S.No	Financial Year	Sales	Working Cycle in Months	Inventory	Debtors	Creditors	Promoter's Contribution	Limits	
1	2014-20...								Delete
Add New Row									

In case of Term loan requirements, the details of machinery/equipment may be given as under:

S.No	Type of machine / Equipment	Purpose for which required	Name of Supplier	Total Cost of Machine	Contribution being made by the promoters(Rs.)	Loan Required	Repayment period with Moratorium period	
1								Delete
Add New Row								

5. Past Performance and future estimate

Dashboard
Apply For Loan
Logout

Business Information
Background Information
Associate Concerns and Nature
Credit Facilities
Past Performance / Future Estimates
CHECK LIST

Loan Apply

Past Performance / Future Estimates: (In Rs.)

S.No	Year	Net Sales	Net Profit	Capital(Net Worth in case of Companies)	
1	2014-2015				Delete
Add New Row					

Status Regarding Statutory Obligations

S.No	Statutory Obligations	Whether Complied with (select Yes/No)	Remarks (Any details in connection withthe relevant obligation to be given)	
1	Registration Under Shops and Establishme...	Yes		Delete
Add New Row				

Final submission of application form for further process

Note: Similarly process other Credit Scheme “MUDRA” for different type of loan

SCHEME NAME: SC/ST POP

LOAN NAME: POP Credit

The screenshot shows the 'Rajasthan Sakh-Darpan' web application. The header is green with the user 'uzairay0 uzairay0' and a 'Log Out' button. The left sidebar is dark grey with links for 'Dashboard', 'Apply For Loan', and 'Logout'. The main content area is titled 'Credit Schemes Loan Application' and shows a breadcrumb 'Home > Apply For Loan >'. Below this is a green bar with the title 'Select Loan Scheme & Bank'. The form contains five dropdown menus: 'Select Scheme' (SC/ST POP), 'Select Loan' (POP Credit), 'Select Bank' (STATE BANK OF INDIA), 'District' (Ajmer), and 'Select Branch' (DEOLIYA KALAN देवसिया कलाँ). An 'Apply' button is to the right of the branch dropdown. A light blue footer bar displays the IFSC code 'SBIN0032187'.

After selection as above following application form will be appear and need to fill the following information.

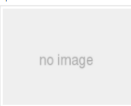
1. **Personal Information** : in this section provide following information of applicants
 - a. Name
 - b. Guardian name
 - c. Relationship
 - d. Photograph
 - e. DOB
 - f. Gender
 - g. Social Category
 - h. Educational Qualification
 - i. Aadhaar
 - j. Pincode
 - k. District
 - l. Block
 - m. Village
 - n. Previous Financer
 - o. Pervious Financial Helper

Rajasthan Saksh-Darpan

Person Info | Bank Details | Priority Details | Family Details | Upload Documents

Loan Application- Personal Details

Applicant's Personal Details

Upload Photo: 
 Select image

Title: Mr
 Name Of Applicant: Enter Applicant Name
 Guardian Name: Enter Guardian Name

Relationship: --Select Relationship--

Date of Birth: dd/mm/yyyy
 Gender: --Select--
 Social Category: --Select Social Category--

Education Qualification: --Select Education Qualification--
 Aadhar No: Enter your Udyog Aadhar Reg No
 Pin Code: Enter your Pin Code

District: Almer
 Block: --Select Block--
 Village:

Previous Finance Helper: --Select--
 Previous Finance Helper Details: Enter your Previous Finance Helper Details

Save

After fill the above information click on “Save” button

- Bank Details :** Provide bank details of applicants as given below and click on “Save” button

Rajasthan Saksh-Darpan

Person Info | Bank Details | Priority Details | Family Details | Upload Documents

Loan Application- Bank Details

Applicant's Bank Details

Bank Name: STATE BANK OF INDIA
 Branch Address: DEOLIYA KALAN देओलीया कालन
 Branch IFSC Code: SBIN0032187
 Account No: Enter Your Account No

Save

- Priority Details:** Provide business priority details in this section. Click on “Add” button if have plan to do more business after add all business click on “Save” button

Rajasthan Saksh-Darpan

Person Info | Bank Details | Priority Details | Family Details | Upload Documents

Loan Application- Add Priority Details

Priority No: Enter Priority No
 Priority Details: Enter Priority Details
 Delete: -

Save

- Family Details:** Add family Details in this section. Click on “Add” button if more family members and after add all members click on “Save” button

Rajasthan Saksh-Darpan

Person Info | Bank Details | Priority Details | **Family Details** | Upload Documents

Loan Application- Add Family Details

Name	Relationship	AGE	Present Business	Annual Income	Delete
<input type="text" value="Enter Name"/>	--Select--	<input type="text" value="Age"/>	<input type="text" value="Enter Present Business"/>	<input type="text" value="Enter Annual Income"/>	<input type="button" value="-"/>

- Upload Documents** : upload desired documents and click on “Add” button if more than one documents and finally click on “Save” button

Rajasthan Saksh-Darpan

Person Info | Bank Details | Priority Details | Family Details | **Upload Documents**

Loan Application- Upload Documents

Document Type	Attach Documents	Delete
--Select--	<input type="button" value="Choose file"/> No file chosen	<input type="button" value="-"/>

After successful save of application form, Application will be fwd for further process

END