Instructions for Digital Signature on Various Certificate like Bonafied , Caste(SC/ST/OBC) etc :-

- 1. Go to Dashboard after Login.
- 2. Click on "Download Digital Sign Solution".
- 3. Unzip downloaded Zip File at any location in your local machine.
- 4. Open the "Digital Sign Solution" folder after unzipping the zip file.
- 5. Double Click on setup.exe file.
- 6. Follow the instructions shown in wizard.
- 7. After successful installation an icon will be created on your machine's desktop.
- 8. Now you can open the application by double clicking on icon named as "e-Mitra Digital Certificate Signer".
- 9. Provide your SSO ID and Password.
- 10. After successful login a grid of Certificate pending for digital signature will be shown.
- 11. Select the Certificates (Single or Multiple) and Click on digital sign button.
- 12. All selected Certificates will be digitally signed and will be removed from the grid.

Note: For Firefox Users

Settings \rightarrow Options \rightarrow Applications \rightarrow PDF Document Format \rightarrow Select use Adobe Acrobat Reader Dc (Default) (for eSign)*